



The Greater Kansas City FEDERAL EXECUTIVE BOARD Inter-Agency Mentoring Program

Program Goals

The FEB Inter-Agency Mentoring Program pairs eligible employees with experienced Federal employees. As a mentor, you will share your knowledge and provide guidance to help others achieve their career goals. By the conclusion of the nine month program, mentors will:

- Develop specific objectives through mentee and mentor goal setting discussions
- Understand how to enhance their level of communication in the workplace
- Demonstrate advanced collaboration
- Foster a performance-driven environment
- Cultivate a continuous learning culture
- Identify environmental barriers to performance
- Learn and apply career goal-specific best practices and guidance

Participation Expectations

- Provide constructive feedback, support, and encouragement
- Provide informal career and professional growth counseling
- Help mentee identify obstacles, solve problems, and attain their goals

Eligibility

To apply as a mentor, you must:

- Permanent Federal employee
- GS-12 to SES or equivalent (<https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>)
- Received a 3 (e.g., Fully Successful), 4 (e.g., Exceeds Fully Successful), or 5 (e.g., Outstanding) on most recent overall performance rating

Schedule

January 15, 2019

Daylong kick-off and training

February 19, 2019

4 hour *Crucial Conversation* training
Mentor/Mentee Meeting

March 19, 2019

Resume Training
Mentor/Mentee Meeting

April

Mentor/Mentee Meeting

May

Mentor/Mentee Meeting

June

Mentor/Mentee Meeting

July

Mentor/Mentee Meeting

August

Mentor/Mentee Meeting

September 10, 2019

Graduation and Leadership Panel

How to Apply

1. **Complete your Application located:** https://kansascity.feb.gov/wp-content/uploads/2018/10/Application_Mentor.docx
2. **Submit your application to feb.mail@gsa.gov by November 9, 2018**